

Newton: Built-In Help (7/93)

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TOPIC------

Does the Newton MessagePad have built-in Help?

DISCUSSION-----

Yes, Newton has a built-in How-To Library. To use it, follow these steps:

- 1) Make sure no text is selected, then tap Assist.
- 2) Tap How Do I?, then tap the topic you need to know about. Subtopics will appear beneath that heading. Tap the most relevant one.
- 4) Read the information provided, and follow the directions. Newton will show you pictures and guide you step-by-step through specific tasks.
- 5) If you want to look at more topics, tap Topics. If not, tap the X.

Write
 Interpret handwriting
 Correct text
 Delete and insert text
 Change text styles
 Move items to a different area
 Use the on-screen keyboard

• Draw

Interpret drawings Select drawings Touch up drawings Move items to a different area Delete a drawing Duplicate items

• Use the Names File

Find information Make a phone call Change Names File information See and print the Names File Change a card's appearance Sort cards • Use the Datebook Move around in the Datebook See today's appointments or To Do items Make an appointment Set an alarm Schedule a repeating event Add a To Do item Delete a To Do item Complete a To Do item • Work with the Intelligent assistant Use Assist Use Assist from the Notepad Make an Appointment Call someone Print something • Organize and find information Search everywhere for information Tag (categorize or file) notes and names View names or notes by tag Create or rename a tag Store information on a card • Print, fax, or exchange information Examples of things you can print or fax Print something Fax something Save something to print or fax Print or fax a saved item Send information to another Newton Receive information from a Newton • Learn more (Miscellaneous) Investigate the Extras Drawer Use the Calculator Use the World Clock (Time Zones) See the current time and date Find out the status of the battery Set preferences

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