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Newton MessagePad: How to Print (8/94)

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TOPIC -----

This article describes how to print an item from your Newton MessagePad to a printer.

DISCUSSION -----

To print an item such as a note, name card, or Date Book appointment from your Newton, follow these steps:

- 1) Connect your printer to your Newton by plugging the printer cable into your Newton's communications port.
- 2) Go to the item that you would like to print.
- 3) Tap the Action button; then tap Print. Note that the name of the Print command depends upon what area you're in.
- 4) Tap Printer to select the printer type. You will see a dialog box that lists the available printers. Tap the name of the printer that you wish to print to, then tap Use Printer to select a printer.
- 5) Tap Format to see a list of formatting options. These options will change depending upon what item you're printing.
- 6) Tap Preview to see what the printed document will look like.
- 7) Tap Print to print the document to the Out Box. The Out Box will appear on your screen.
- 8) To send a single printed item from the Out Box, tap the item you want to send, then tap Print in the dialog box which appears. The item will now be sent.
- 9) To send all printed items in the Out Box, tap the Send button in the Out Box, then tap Print in the pop-up menu. All of the printed items will now be sent.

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