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System 7: Keyboard Navigation

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Article Change History

08/24/92 - REVIEWED

- For technical accuracy.

TOPIC -----

System 7 provides shortcuts to navigate around your files. This article tells how to use these techniques.

DISCUSSION -----

Here's where you can use navigation shortcuts:

- In Finder windows
- In the Chooser
- In the list displayed in a directory dialog box
- On the desktop

Typing any alphabetic character moves the selection to the first item whose name begins with that character, or the next closest successive character in the alphabet.

For example, if you type the character "s", your selected icon may be the System Folder, if no other files or folders come before the word System in alphabetical order.

The speed at which you type in the characters is important. If there are several files beginning with the character "s", you can type more of the name to select the desired icon. If you type too slowly, though, the system will think you want an icon beginning with a letter other than "s".

Pressing the Tab key moves the selection to the next icon in alphabetical order. Pressing Shift-Tab moves the selection to the previous icon in

alphabetical order.

Finally, the arrow keys select the next icon in the direction of the arrow.
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