



# Tech Info Library

## System 7: How to Customize an Icon

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### Article Change History

- 
- 08/16/91 - UPDATED
    - For accuracy.
  - 08/24/92 - REVIEWED
    - For technical accuracy.

### TOPIC -----

Can I customize an icon in System 7?

### DISCUSSION -----

Yes. Here's how to customize an icon in System 7:

- 1) Select the graphic you want to use for an icon. An icon in the Get Info window of any document is a possible source.
- 2) Copy the graphic to the Clipboard by choosing Copy from the Edit menu.
- 3) In the Finder, select the icon you want to change.
- 4) Choose Get Info from the File menu.
- 5) Ensure that the Locked box in the lower-left corner of the Get Info window is not checked. You cannot customize the icon of a locked file.
- 6) Click the icon at the upper left of the Get Info window to select it.
- 7) Choose Paste from the Edit menu.
- 8) Click the close box to close the Get Info window.

You can change an icon back by clicking the icon in the upper-left corner of the Get Info window and choosing Cut or Clear from the Edit menu.

Notes

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- If the selected graphic is bigger than the icon in the Get Info window, it automatically shrinks to fit.
- Some icons cannot be customized, including those for locked items, control panels, and other parts of the system software.

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