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At Ease 1.0: Setting Up (8/95)

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TOPIC -----

This article discusses how to get started with At Ease, including turning it on, adding applications, and setting up documents.

DISCUSSION -----

At Ease is designed for new users of the Macintosh and for children. It makes using the computer easier by making the applications and documents you use often more accessible. All the changes you make in the At Ease Setup box will take effect after you restart your Performa.

Turning On At Ease

- 1) Choose Control Panels from the Apple menu.
- 2) Double-click on the At Ease Setup icon.
- 3) Click the button marked On.

Adding Applications to At Ease

- 1) Click Select Items in the At Ease Setup window.
- 2) Click Gather Applications.
- 3) Click Add in the dialog box that appears.
- 4) Click on the items you don't want available in At Ease, then click Remove.

Setting Up Documents

You can control how other people can save their documents when using At Ease. You can decide whether each saved document will become a button in the At Ease Documents folder, or whether the user will have to save the document to a floppy disk.

To adjust these controls:

- 1) Click Set Up Documents in the At Ease Setup box.
- 2) Click your preference for saving: "Add a button to At Ease" or "Require a floppy disk."

Setting a Password

If you set a password, anyone who uses your Performa will need to know it to have access to anything that's not in At Ease, such as the Finder or the Performa's control panels. You don't have to set a password, but its a good idea if children will be using the computer.

To set a password:

- 1) Click Set Password in the At Ease Setup box.
- 2) Fill out the Set Password dialog box.

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08 Aug 1995 - Reviewed for technical accuracy, added keyword.

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