



# Tech Info Library

## Performa: Disk-to-Disk Copying (3/93)

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TOPIC -----

I just bought some software that tells me to make a copy of my original diskette for backup. What's the best way to do this?

DISCUSSION -----

The best way to copy then entire content (programs, data) from one diskette to another is to drag its icon onto the icon of a blank diskette. If you are currently using At Ease, first get back to the Finder. Then follow the instructions below:

- 1) Insert the blank diskette. Format it (initialize it) if necessary.
- 2) Eject the blank diskette by choosing Eject Disk from the Special menu or pressing Command-E, but NOT by dragging the disk to the Trash.
- 3) Insert the diskette from which you want to copy.
- 4) Drag the icon of that diskette over the icon of the blank diskette. A dialog box will appear asking if you want to replace the entire contents of the blank diskette with the contents of the diskette currently in the drive. Click Okay.

This works with other Macintosh models as well.

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