



# Tech Info Library

## AOCE: AppleMail (10/93)

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TOPIC -----

This article describes AppleMail in Apple Open Collaborative Environment (AOCE).

DISCUSSION -----

PowerTalk will ship with a letter application called AppleMail. This application allows users to create, edit, address, read, and send letters.

AppleMail supports Standard Interchange Format which supports styled text, pictures, sound in AIFF format and QuickTime movies.

Users can use an application other than AppleMail to read messages from the In Tray. Because of type and creator conflicts, PowerTalk will not automatically launch an application other than AppleMail. However, users could open mail by dragging messages from the In Tray to a third party letter application that supports Apple Letter format.

### Letterheads

AppleMail also supports letterheads.

Users can create new letterheads at any time by saving a document as a letterhead. To use a letterhead, select Letterheads from the File menu.

Letterheads are stored in a folder inside the Preferences folder in the System Folder.

### File Format

AppleMail can send letters in two different formats: AppleMail and Snapshot. The Snapshot format is an image format, suitable for sending to a destination that does not understand AppleMail format, such as a FAX machine. It is possible to send a letter in both formats simultaneously by checking the 'Multiple Formats' box. This option is useful in situations where the user sending the letter does not know if the user at the destination has the application necessary to open and read the letter.

### Signing A Letter

AppleMail also fully supports the digital signatures capability of AOCE. Letters are signed by checking the 'Sign' box in the Send dialog box. PowerTalk will either use the signer file named in the Digital Signatures Prefs file or prompt the user to select a signer file.

The signed letter is then sent to its destination. Once the destination receives the letter, the signature can be verified by clicking the button in the mailer.

#### Letter Priority

The Send dialog box also allows the user to set a message priority. Message priority is a type of tag that can be used to sort messages in the In Tray using the View menu. Setting a message priority does not do anything different as far as how the message is actually delivered.

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