



Tech Info Library

AppleShare Workstation v 3.6.1 User's Guide (12/95)

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TOPIC -----

This article is the AppleShare Workstation User's Guide.

DISCUSSION -----

Contents

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How to Use This Guide
System Requirements
Updating System Software
Installing Network Software
Installing AppleShare Workstation 3.6.1
Workstation Quick Reference

How to Use This Guide

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This guide describes how to upgrade your system software, networking software, and AppleShare Workstation software and also provides instructions on how to use your AppleShare Workstation software. Print a copy of this guide to have available for easy reference.

System Requirements

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To get the best performance from your AppleShare network, you'll need the following:

- System 7.5.1
- Network Software 1.5.1
- AppleShare Workstation 3.6.1

NOTE: If you have a PCI -- based Power Macintosh, System 7.5.2 and Open Transport are installed on your computer. All you need to do is install the workstation software; skip to the section "Installing AppleShare Workstation 3.6.1."

Updating System Software

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If you have System 7.5 (choose About This Macintosh from the Apple (🍏) menu to determine the version of system software your computer is running), you can update to System 7.5.1. The System 7.5 Update Installer is located on the AppleShare 4.2 CD-ROM disc; contact your AppleShare administrator for more information.

Installing Network Software

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To upgrade your Network Software to version 1.5.1:

- 1) Connect and log on to your server computer.
- 2) Open the Workstation Software 3.6.1 folder on your server.
- 3) Open the Network Software Installer folder.
- 4) Double-click the Installer icon; the Installer window appears.
- 5) Click Continue; a dialog box similar to the following one appears.
- 6) Verify that the correct destination disk is named in the Installer.
(If the wrong disk name is shown, click Switch Disk until the name of the correct destination disk appears.)
- 7) Click Install.
- 8) When you see a dialog box telling you that installation is complete, restart your computer.

Installing AppleShare Workstation 3.6.1

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You are now ready to complete the installation process by installing the latest workstation software.

- 1) Connect and log on to your server computer.
- 2) Open the Workstation Software 3.6.1 folder on your server.
- 3) Open the AppleShare Workstation folder.
- 4) Double-click the Installer icon; the Installer opens.
- 5) Verify that the correct destination disk is named in the Installer.
(If the wrong disk name is shown, click Switch Disk until the name of the correct destination disk appears.)
- 6) Click Install.
- 7) When you see a dialog box telling you that installation is complete, restart your computer.

Workstation Quick Reference

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This quick reference provides at-a-glance directions for the most common AppleShare operations.

Connecting to a file server

- 1) Choose the Chooser desk accessory from the Apple menu.
- 2) Make sure that AppleTalk is active (the Active radio button should be selected).
- 3) Select the AppleShare icon in the upper-left corner of the window.
If your network contains zones, they are listed in the lower-left corner of the window. When you select a zone, AppleShare file servers in that zone are listed in the upper-right portion of the window.
- 4) Select the name of the file server you want to use and click OK.
- 5) In the dialog box that appears, click Guest or Registered User, enter your name and password (if necessary), and then click OK.
- 6) Select the name of the volume you want. If you click the checkbox next to the name of a volume, you can connect to the volume automatically the next time (and anytime) you start up your computer.
- 7) Click OK and close the Chooser.

Disconnecting from a file server

To disconnect from a file server, drag the icon of the server volume to the Trash. Note that you are disconnected automatically from the server when you shut down your computer.

Selecting a print server

- 1) Choose the Chooser desk accessory from the Apple menu.
- 2) Make sure that AppleTalk is active (the Active radio button should be selected).
- 3) Select the LaserWriter or AppleTalk ImageWriter icon in the upper-left corner of the window.
If your network contains zones, they are listed in the lower-left corner of the window. When you select a zone, available printers in that zone are listed in the upper-right portion of the window.
- 4) Select the name of a print spooler you want to use and close the Chooser.

Usually, a spooler's name will be made up of the name of the printer it manages plus the word "Spooler." The print spooler you select will remain in effect until you change it.

About access privileges

Access privileges govern what you and other users of a file server can see or alter. The following lists the access privileges (See Folders, See Files, or Make Changes) that you must have in order to perform the listed actions:

Copy a file to a folder - Make Changes
Copy a file from a folder - See Folders, See Files
Copy a folder to a folder - See Folders, Make Changes
Copy a folder from a folder - See Folders
Create a file - See Folders, See Files, Make Changes
Create a folder - See Folders, Make Changes
Delete a file - See Files, Make Changes

Delete a folder - See Folders, Make Changes
Move a folder to a folder - See Folders, Make Changes
Move a folder from a folder - See Folders, Make Changes
Open and use a file - See Files
Save changes to a file - See Files, Make Changes

Finding out what privileges you have

There are three ways to find out your access privileges:

- Look at the folder icons; icons appear different according to your privileges for each folder.

- Tabbed folder - You are the owner of the folder
- Plain folder - You have some access privileges to the folder
- Locked folder - You do not have any access privileges to the folder
- Locked folder with arrow - You have Make Changes privilege to the folder

- View the access privilege icons in the top-left corner of the directory window of a folder. They can tell you what privileges you do not have.

- A crossed out file icon means you can't see files.
- A crossed out folder icon means you can't see folders.
- A crossed out pencil means you can't make changes.

- Select the folder and choose Sharing from the File menu of the Finder. A window appears, showing you who owns the folder and what privileges you have for the folder.

Setting access privileges

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- 1) Select a folder that you own on the file server and choose Sharing from the File menu.
 - 2) In the window that appears, click the checkboxes of the privileges you want to assign.
When a checkbox has an "X" in it, that privilege is selected.
To copy the privileges you selected to all folders within the folder, click the "Make all currently enclosed folders like this one" checkbox.
 - 3) Close the window and, in the alert box that appears, click Save.

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